

## Request for Credit Reference

To : \_\_\_\_\_ Re. : \_\_\_\_\_

Fax : \_\_\_\_\_

Date : \_\_\_\_\_

### Atten: Credit Department / Account Department

The above concern offers your name with others as a credit reference. Would you please accommodate them as well as ourselves, in furnishing us with information as to your credit experience with them?

All information given to us will be held in strictest confidence.

We thank you in advance for your courtesy and speedy response. It will be pleasure to extend the same courtesy to you should need a credit form us in future.

### Beauty Elements Co.

### Payment Expreience

☛ Sold Since	<div style="display: flex; justify-content: space-between;"> <span>From (dd/mm/yy)</span> <span>To (dd/mm/yy)</span> </div>	
☛ Terms	<input type="checkbox"/> COD Cash <input type="checkbox"/> COD Check (    ) days <input type="checkbox"/> Net (    ) days <input type="checkbox"/> Other	
☛ Credit Limit	\$	☛ Largest Amount Purchased \$
☛ Present Past Due	\$	☛ Amount Past Due \$
☛ Date of Last Sale	(dd/mm/yy)	☛ Amount of Last Sale \$
☛ Check Returned		
☛ Credit Refused	Reason	
☛ Manner of Payment (Check all that apply)	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"><input type="checkbox"/> Discount</div> <div style="width: 33%;"><input type="checkbox"/> Pay when due</div> <div style="width: 33%;"><input type="checkbox"/> Prompt</div> <div style="width: 33%;"><input type="checkbox"/> Satisfactory</div> <div style="width: 33%;"><input type="checkbox"/> Slow but Collectible</div> <div style="width: 33%;"><input type="checkbox"/> Refused COD shipments in the past</div> <div style="width: 33%;"><input type="checkbox"/> Past Problem's NSF Chekcs</div> <div style="width: 33%;"><input type="checkbox"/> Slow, Unsatisfactory</div> <div style="width: 33%;"><input type="checkbox"/> Collected by Attorney (Collection)</div> <div style="width: 33%;"><input type="checkbox"/> In hands of Attorney (Collection)</div> </div>	
☛ Additional Comment		

REFERENCE GIVEN BY

TITLE & NAME

SIGNATURE